

**EMPLOYMENT APPLICATION**

**West Coast Drywall**

1566 Seventh Street  
 Riverside, California 92507  
 An Equal Opportunity Employer



**Please Print**

NAME (FIRST, MIDDLE, LAST)		Are you 18 years of age or older? <input type="checkbox"/> Yes <input type="checkbox"/> No	
Permanent Address (if different from present address) City	State	Zip Code	(Area Code) Phone ( )
Employment Desired.		<input type="checkbox"/> Full Time <input type="checkbox"/> Part Time	
If hired, can you submit certification of your legal right to work in the United States? <input type="checkbox"/> Yes <input type="checkbox"/> No		Referral Source:	

Are you able to perform the essential functions of the job for which you are applying, either with or without reasonable accommodation?  Yes  No  
 If no, describe the functions that cannot be performed.

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Note: We comply with the ADA and consider reasonable accommodation measures that may be necessary for eligible applicants/employees to perform essential functions.

Have you ever been *convicted* of a criminal offense (felony or serious misdemeanor)?  Yes  No If yes, state nature of the crime(s), when and where convicted and disposition of the case.

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Note: No applicant will be denied employment solely on the grounds of conviction of a criminal offense. The nature of the offense, date of the offense, the surrounding circumstances and the relevance of the offense to the position(s) applied for may, however, be considered.

**Personal Information**

Have you ever worked for this company under your current name or any other name?  Yes  No If yes, please fill out below:  
 Name (if different): \_\_\_\_\_ Dates: \_\_\_\_\_

EDUCATION	Name & Address	Course Major	Did You Graduate	Years Completed	Degree Received
High School					
College					
Graduate School					
Technical, Business, Vocational School					

List any foreign languages and proficiency (read, write, speak).

List any certificates or licenses obtained and date received.

**References:** List professional references that we may contact. Exclude friends and relatives.

Name	Company/Address	
Relationship	Phone	Years Known
Name	Company/Address	
Relationship	Phone	Years Known
Name	Company/Address	
Relationship	Phone	Years Known

<b>EMPLOYMENT HISTORY</b> PLEASE PRINT				
<b><i>THIS SECTION MUST BE COMPLETED –List below all present and past employment starting with your most recent employer (last 10 years is sufficient). Account for all periods of unemployment. You must complete this section even if attaching a resume. ATTACH AN ADDITIONAL SHEET IF NECESSARY.</i></b>				
1	FROM (MO-YR.)	COMPANY OR ORGANIZATION	JOB TITLE / POSITION	PHONE
	TO (MO-YR.)	ADDRESS, CITY, STATE, ZIP	SUPERVISOR	REASON FOR LEAVING
	DESCRIPTION OF DUTIES (INDICATE RESPONSIBILITIES, ACCOMPLISHMENTS & CONTRIBUTIONS)			SALARY- STARTING
	May we contact this employer for a reference? <input type="checkbox"/> Yes <input type="checkbox"/> No			SALARY-END
2	FROM (MO-YR.)	COMPANY OR ORGANIZATION	JOB TITLE/POSITION	PHONE
	TO (MO-YR.)	ADDRESS, CITY, STATE, ZIP	SUPERVISOR'S NAME	REASON FOR LEAVING
	DESCRIPTION OF DUTIES (INDICATE RESPONSIBILITIES, ACCOMPLISHMENTS & CONTRIBUTIONS)			SALARY- STARTING
	May we contact this employer for a reference? <input type="checkbox"/> Yes <input type="checkbox"/> No			SALARY-END
3	FROM (MO-YR.)	COMPANY OR ORGANIZATION	JOB TITLE/POSITION	PHONE
	TO (MO-YR.)	ADDRESS, CITY, STATE, ZIP	SUPERVISOR'S NAME	REASON FOR LEAVING
	DESCRIPTION OF DUTIES (INDICATE RESPONSIBILITIES, ACCOMPLISHMENTS & CONTRIBUTIONS)			SALARY- STARTING
	May we contact this employer for a reference? <input type="checkbox"/> Yes <input type="checkbox"/> No			SALARY-END
4	FROM (MO-YR.)	COMPANY OR ORGANIZATION	JOB TITLE/POSITION	PHONE
	TO (MO-YR.)	ADDRESS, CITY, STATE, ZIP	SUPERVISOR'S NAME	REASON FOR LEAVING
	DESCRIPTION OF DUTIES (INDICATE RESPONSIBILITIES, ACCOMPLISHMENTS & CONTRIBUTIONS)			SALARY- STARTING
	May we contact this employer for a reference? <input type="checkbox"/> Yes <input type="checkbox"/> No			SALARY-END

**Please Read Carefully, Initial Each Paragraph and Sign Below**

\_\_\_\_\_ I hereby certify that I have not knowingly withheld any information that might adversely affect my chances for employment and that the answers given by me are true and correct to the best of my knowledge. I further certify that I, the undersigned applicant, have personally completed this application. I understand that any omission or misstatement of material fact on this application or any document used to secure employment shall be grounds for rejection of this application or for immediate discharge if I am employed, regardless of the time lapsed before discovery.

\_\_\_\_\_ I hereby authorize the company to investigate my references, work record, education and other matters related to my suitability for employment and, further, authorize the references I have listed to disclose to West Coast Drywall any and all letters, reports and other information related to my work records, without giving me prior notice of such disclosure. In addition, I hereby release West Coast Drywall from any and all claims, demands or liabilities arising out of or in any way related to such investigation or disclosure.

\_\_\_\_\_ I understand that nothing contained in this application, or conveyed during any interview that may be granted or during my employment, if hired, is intended to create an employment contract between West Coast Drywall and me. In addition, I understand and agree that if I am employed, my employment is for no definite or determinable period and may be terminated at any time, with or without prior notice, at the option of either myself or the company, and that no promises or representations contrary to the foregoing are binding on West Coast Drywall unless made in writing and signed by me and the company's designated representative.

Applicant's Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**APPLICATIONS WITHOUT SIGNATURES WILL BE DENIED**